

Bank reconciliation

Name of smaller authority: **Beetley Parish Council**

County area (local councils and parish meetings only: Norfolk

Financial year ending 31 March 2023

Prepared by Leanne Jarrett, RFO

Date 29th April 2022

Balance per bank statements as at 31 March 2023:	£10,399.27
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Petty cash float	£0.00
Less: any un-presented cheques at 31 March 2023	£0.00
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Add: any un-banked cash at 31 March 2023 (Community Car float)	£250.00

Net balances as at 31 March 2023 (Box 8)	-£10,649.27	
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i>		
CASH BOOK:		
Opening Balance 1 April 2022 (Prior year Box 8)	-£4,930	
Add: Receipts in the year	£35,994	
Less: Payments in the year	-£20,414	
Closing balance per cash book [receipts and payments book] as at 31 March 2022 (must equal net balances above – Box 8)	£10,650	

(See [example](#) for guidance if required)